

Rotary District 9810 Charitable Services

Guide to establishing a Club Project

What are eligible projects?

Eligible projects are those that bring relief of suffering, distress or misfortune including disadvantaged children; families of children recovering from serious illness; less-able adults; homeless youth; wayward young people; migrant students; disadvantaged primary school aged children; carers of drug addicts; marginalised people; mental / debilitating illness; unemployed; men's and women's health; men's sheds; emergency housing services; aged / infirmed; and the operation of food banks.

Community Partnering Organisation

Typically, your Rotary Club would partner with an existing not for profit (NFP) community organisation that is already delivering the relief services but does not have Deductible Gift Recipient (DGR) status. By working together through the formation of an Unincorporated Joint Venture, the NFP is supported through access to donor funds where tax deductibility is required; plus management expertise through Rotarians in your Club.

Scope of Project

Projects should be multi-year (3 – 5 years) and require \$20,000 to \$50,000 per year in funding. 'Once-off' projects or events such as fund raising dinners or concerts are not eligible.

How to Apply to Establish a Charitable Services Project

It is important for your Rotary Club to recognise that establishing a Charitable Services Project requires sound governance to comply with various legislative requirements. For your information, - Rotary District 9810 Charitable Services was constituted by declaration of trust as a charitable trust on 5 May 2016. The Trustee is Rotary International District 9810 Project Funds Ltd, a public company limited by guarantee established by Rotary International District 9810 Incorporated as its sole member. The trust was registered as a charity with the Australian Charities and Not-for-Profits Commission on 30 May 2016. The trust commenced operation as a trust from the day of its constitution; as a registered charity from the date of its registration; and as a public benevolent institution on 30 May 2017.

Step 1 Prepare a Project Brief - (1 page outline). Your Rotary Club outlines the Community Partnering Project and beneficiaries that would benefit from DGR status and sends to Rotary D9810 Charitable Services for confirmation of eligibility.

Step 2 Terms and Conditions – Upon acceptance as an eligible project, Rotary D9810 Charitable Services will send your Club the Terms and Conditions of participation in your DGR Project.

Step 3 Participation Application – Upon acceptance of the Terms and Conditions your Club signs a Participation Application to establish a club or multi club DGR project.

Step 4 Memorandum of Understanding – The partners (not for profit organisation and Rotary Charitable Services) enter into a Memorandum of Understanding and form an Unincorporated Joint Venture.

Step 5 Volunteer Policy Agreement Your Rotary Club volunteers working on the project agree to abide by the policy which includes a code of conduct; rights of volunteers and expectations and abiding by the policies and procedures required to maintain project DGR accreditation.

Further information: David Tolstrup Chair Rotary D9810 Charitable Services tolstrup@futureweb.com.au